

Minutes of the Monthly Meeting of Tonyrefail & District Community Council, held on Thursday 12th April 2018 at the Council Office, Trane Cemetery, Tonyrefail which commenced at 6.00 pm.

Present: Councillors: Messrs. D. Owen Jones (Chairman), D. Grehan, Austin Davies, S. Stevens, Andrew Davies-Jones, G. Powell, C. Wells, Mrs. L. Michel and Mrs. Alexandra Davies-Jones

**Also in attendance:
Pauline Williams – Clerk**

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

There were no apologies for absence submitted.

1.2 APOLOGIES NOT SUBMITTED

No apology had been received from Councillor Karen Webb.

2. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST

Councillor L. Michel declared an interest in Agenda no. 22.1 (Friendship to Secretary) and Councillor Alexandra Mary Davies-Jones declared an interest in Agenda No. 8 (I am a member of RCTCBC Planning Committee).

3. CONFIRMATION OF MINUTES

With the following amendments to Minute No. 11.2 That Councillor Shawn Stevens had reported the lights not lit on Penrhiwfer Road it was **RESOLVED:** To accept and approve the minutes of the Monthly meeting held on Thursday 12th April 2018 as a correct record.

4. PUBLIC BREAK

Members of Tonyrefail Environment Association were present and in view of this:

*It was **RESOLVED:** To suspend Standing Orders as Members of the Tonyrefail Environment Association were present and that Agenda No. 26 would be taken at this time*

It was reported that projects that the group used to undertake had disappeared and also the number of members had declined.

It was suggested that contact is made with the Primary Schools to see if they could help out with TEA and whether or not there were any projects they would like undertaken.

Councillor Alexandra Mary Davies-Jones advised that she had already met with Tonyrefail Comprehensive School to discuss the litter problem which has stemmed from the school, and that she would mention TEA to them. It was further reported that the school were keen to set up an Environment group and that a cheque for £250 for litter picking equipment had been received and the school will be contacting Keep Wales Tidy. Councillor Davies-Jones also advised that RCTCBC will be providing more litter bins in the community.

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Also discussed were:

- Distribution of leaflets with telephone numbers for reporting Fly Tipping etc. to which the Community Council and TEA would work closely to design, print and display.
- Environment Poster competition which could be open to all the schools and the winning poster could be displayed in the community council area and a prize awarded at the Community Council's award night.
- Cleaner Street award
- Japanese knotweed on river banks and sewage seeping into the river

It was also **RESOLVED:** That on Saturday 19th May Councillors would meet with the TEA Group at 10.00 am outside of the Tonyrefail Boxing Club to arrange a river clean and litter pick.

Standing Orders were resumed.

5. YOUTH REPRESENTATION ON THE COMMUNITY COUNCIL

Owing to the Easter holidays there was no youth representation at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters to discuss.

7. CORRESPONDENCE

7.1 MEMBERSHIP OF ONE VOICE WALES

It was **RESOLVED:** That the council would not take up membership with One Voice Wales.

7.2 TAX POLICY WORK PLAN 2018 AND DEVELOPMENT NEW TAXES IN WALES

It was **RESOLVED:** To note the email from One Voice Wales dated 14th February 2018.

7.3 CONSULTATION ON THE DRAFT AUTISM (WALES) BILL

It was **RESOLVED:** To note the email from One Voice Wales dated 22nd February 2018

7.4 GUIDANCE FOR PRINCIPAL COUNCILS ON THE REVIEW OF COMMUNITITES

It was **RESOLVED:** To note the letter from Mick Antoniw AM together with the submission document which was submitted as part of the consultation process 'An Enhanced Role for Community and Town Councils'.

The Clerk advised that a copy of the document is available in the office and it was **RESOLVED:** That Councillor Austin Davies would forward an 'Electronic' copy to each councillor.

7.5 IRPW ANNUAL REPORT – FEBRUARY 2018

The Clerk advised that this council falls into band A and a discussion took place. It was **RESOLVED:** That payment would be made to those Councillors who would like to take the payments and it was further **RESOLVED:** That those Councillors who wished to forgo part of their entitlement or forgo all of the entitlement will need to complete the 'Remuneration Payments – Opt Out' form and return it to the Clerk.

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7.6 WALES AUDIT OFFICE – COPY OF FINANCIAL MANAGEMENT AND GOVERNANCE IN LOCAL COUNCILS 2016-2017

It was **RESOLVED:** To note the contents of the above document

7.7 ONE VOICE WALES – FUNDING SUPPORT AVAILABLE IN 2018-2019

It was **RESOLVED:** That Councillors Alexandra Davies-Jones and D. Grehan would look into the funding available from the Welsh Government.

7.8 ONE VOICE WALES – CONSULTATION ON EDITION 10 OF PLANNING POLICY WALES

It was **RESOLVED:** To note the Consultation information.

7.9 ONE VOICE WALES – WALES AUDIT OFFICE SURVEY

It was **RESOLVED:** To note their email relating to the above survey.

7.10 ONE VOICE WALES – UK GOVERNMENT CALL FOR EVIDENCE TO EXAMINE HOW CHARGES OR CHANGES TO THE TAX SYSTEM COULD TACKLE THE PROBLEMS ASSOCIATED WITH SINGLE USE PLASTIC WASTE.

It was **RESOLVED:** To defer this item to the May 2018 monthly meeting.

7.11 ONE VOICE WALES – GREEN PAPER ‘STRENGTHENING LOCAL GOVERNMENT: DELIVERING FOR PEOPLE’ CONSULTATION

It was **RESOLVED:** To note the information in their email dated 21st March 2018.

7.12 ONE VOICE WALES – RESPONSE TO THE COMMUNITY AND TOWN COUNCIL REVIEW

It was **RESOLVED:** To note the One Voice Wales response to the abovementioned review.

7.13 WELSH GOVERNMENT – CREATING A PARLIAMENT

It was **RESOLVED:** To note the information in respect of a Consultation on the above.

7.14 WELSH GOVERNMENT – SERVICES FIT FOR THE FUTURE

It was **RESOLVED:** To note the email thanking each council for taking the time to response to the above White Paper Consultation and advising that the outcome of the consultation is available to view on the Welsh Government website.

7.15 WALES AUDIT OFFICE – SURVEY OF ALL WELSH TOWN AND COMMUNITY COUNCILS

It was **RESOLVED:** To note the information in their email dated 8th March in respect of the above.

8 PLANNING

It was **RESOLVED:** To note that Planning Application 17/0493/10 has now been granted permission.

It was **RESOLVED:** That no observations or any objections are raised in respect of the planning applications placed on this month’ agenda.

Initials:

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It was reported that a Public Meeting had been called on Wednesday 18th April in respect of Planning Application 18/0313/10.

It was **RESOLVED**: That no observation or objection is raised in respect of the late Planning Application 18/0321/10 received after the agenda had been sent out.

It was **RESOLVED**: To note that an appeal had been made in respect of a previous planning application received by this council which relates to Planning Application: 16/0855/13

9. FOOTPATHS

It was **RESOLVED**: To note the footpath report for April 2018

It was reported that one of the footpaths is blocked off which runs down to the Silver bridge. The Chairman advised that he would take this up with RCTCBC Footpath Officer.

10. FINANCE

10.1 ACCOUNTS PAID FEBRUARY 2018

It was **RESOLVED**: To accept and approve the accounts as presented.

10.2 ACCOUNTS PAID MARCH 2018

It was **RESOLVED**: To accept and approve the accounts as presented.

10.3 ACCOUNTS FOR PAYMENT APRIL 2018

It was **RESOLVED**: To accept and approve the accounts as presented.

11. MEMBERS AND CLERKS REPORT

11.1 CLERKS REPORT

The Clerk reported to council the error that had been made in respect of an interment which had taken place today whereby the family had to return to the cemetery some 2 hours later. The Clerk advised that she would take full responsibility for this error and that she would write a letter of apology to the family.

11.2 MEMBERS REPORT

Councillor S. Stevens reported on a problem with the traffic lights in Mill Street and the Chairman advised that he will take this up with RCTCBC.

Councillor L. Michel reported on a recent meeting she had attended in respect of the Penrhys Pilgrimage Walk and enquired as to when the Edward II plaque would be re-instated. The Chairman advised that he would pursue this with the owner of the proposed wall on which the plaque is to be re-instated.

Councillor L. Michel asked if the group could have use of the Council room for their next meeting on 21st May 2018. It was **RESOLVED**: That the meeting room would be made available free of charge.

Initials:

Date:

Councillor Powell raised once again the deterioration of the SSSI land and footpaths around the 'Battlefield' and it was **RESOLVED**: That the County Councillors would meet with Councillor Powell on site and would report back to the Enforcement Officers who have previously visited the site in question.

Councillor C. Wells advised that he was looking into funding for summer 'flourishing' in Coedely.

Councillor D. Jones had received complaints in respect of the concern old urinal in Edmondstown and he had been informed by RCTCBC that the Community Council were responsible for them. It was **RESOLVED**: That the Clerk seeks written clarification from RCTCBC as to whether or not this is correct.

12. TRANE CEMETERY

12.1 MEMORANDUM OF UNDERSTANDING – CHILD BURIAL FEES

Council discussed RCTCBC letter dated 31st January 2018 in respect of the abovementioned and it was **RESOLVED**: To adopt the Memorandum of Understanding with immediate effect to not charge any fees in relation to standard fees that burial authorities charge relating to:

- The interment of a person under the age of 18 years (including stillborn and foetal remains).
- The interment of cremated remains of a person under the age of 18 years (including stillborn and foetal remains).
- The Exclusive Right of Burial where required.
- Any other fee directly relating to the burial of a person or the interment of cremated remains of a person, under the age of 18 years (for example, the fees and charges for the permission to erect a memorial).

12.2 CEMETERY WALL UP-DATE

Council noted the email from Adam Phillips dated 14th March advising that he was hopeful of having the work complete on the wall as soon as possible.

12.3 TRANE FARM DEVELOPMENT

Council noted the email from Adam Phillips in respect of the final form of the s.106. It was **RESOLVED**: To accept and approve the Deed of Variation (extended to 2020) and it was further **RESOLVED**: That the Chairman and Clerk would sign the same.

12.4 SOLICITORS TO ACT ON BEHALF OF THE COMMUNITY COUNCIL

It was **RESOLVED**: To use the same solicitor who acted on the councils behalf previously.

13. PACT MEETINGS

As there had been no meetings there was nothing to report, but it was stated that the next meeting for Tonyrefail West will be held on 9th May 2018 and it was also reported that Councillor Andrew Davies-Jones is the Chairman for Tonyrefail West.

14. PROJECTS

Initials:

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14.1 TONYREFAIL SKATEBOARD PARK

The Clerk had asked for clarification as to the role the Community Council has to play in respect of the proposed skateboard park and it was **RESOLVED:** That the Community Council will take the lead in the project whilst the Tonyrefail Skateboard Park group will be being doing the ground work.

Councillor Grehan advised the a meeting had taken place with RCT Parks Officers and a parcel of land had been identified in Tyn-y-Bryn Park which had been passed to RCTCBC who will contact the community council to see if it can be asset transferred Councillor Grehan also advised that he has met with the Big Lottery in respect of funding.

It was **RESOLVED:** That the Community Council would provide photocopying facilities to the Tonyrefail Skateboard group free of charge.

15. STAFFING

15.1 VEBRAL REPORT IN RESPECT OF NEW EMPLOYEE

The Clerk reported on the interviews that took place and that the successful applicant had commenced work with the council on the 9th April 2018 and will be subject to a review in 3 months time and a further review after 6 months.

16. EVENTS

16.1 KIDNEY WALES – WALK FOR LIFE

It was **RESOLVED:** That the council will carry out a walk and it was further **RESOLVED:** That Councillor L. Michel will arrange and take the lead for the walk. The Clerk will obtain the relevant information pack and forward to Councillor Michel.

16.2 TONYREFAIL COMMUNITY COUNCIL 'ROCKS' EASTER 2018

The Clerk advised that the competition had been very successful but that there were still 9 rocks which had not been found/returned. The Clerk advised that photographs will be placed on the council's website.

16.3 CHRISTMAS 2018

Council discussed the email received from Beyond Balloons and it was **RESOLVED:** That Councillor L. Michel, The Clerk and the Admin. Assistant would meet with Beyond Balloons and the manager from the Tonyrefail Leisure Centre to discuss the way forward for the Christmas event in 2018.

16.4 ARTWORK IN THE COMMUNITY

It was **RESOLVED:** That the Chairman is given plenary powers to arrange the painting projects with Avant Cymru in respect of the Underpass in Tyn-y-Bryn and also any old bus shelters in the community.

17 THE WELL BEING OF FUTURE GENERATIONS (WALES) ACT

Proceeding

Initials:

Date:

18. ALLOTMENTS

18.1 THE AVENUE

See minutes of the extraordinary meeting held today's date.

18.2 TYLCHAWEN

Councillors considered a request for top soil and it was **RESOLVED**: That this would not be provided by the council.

19. BANKING

The Clerk discussed the council's banking with the Credit Union but unfortunately there is no Financial Services Compensation available with them for Community Groups. It was **RESOLVED**: That the Clerk looks at alternative banking arrangements.

20. COUNTY BOROUGH COUNCILLORS REPORT

Councillor Alexandra Davies-Jones

- Pot holes in Thomastown and advised that they have been 'marked up' ready for filling by RCTCBC Highways.
- The temporary traffic lights on Gilfach road had been removed for the short term.
- Taylor Wimpey the developer at Parc Dan-y-Bryn will be providing a park
- The roads in Mountain View are to be adopted by RCTCBC
- A public meeting with Officers from RCTCBC and herself will be held in Edmondstown at a date to be confirmed.

Councillor Danny Grehan

- That there is no longer a 'Lollipop' person at Cwm Lai School at present and that the PCSO's have been asked to keep an eye out in the mean time.
- The Traffic Enforcement Officer has been asked to keep an eye on the problem of vehicles constantly parking on double yellow lines in Gelli Haidd
- That discussions are taking place in respect of Parklands Road in Tonyrefail with regards to the possibility of repairs to the road surface but the road itself will not be adopted by RCTCBC.
- St. John's road is to be re-surfaced
- Public meeting to be held in Coedely as £55,000 has been allocated for the park.

Councillor Dan Owen Jones

- That traffic speed signals will be placed in Coedely
- That RCTCBC are considering re-surfacing Collwyn Street in Coedely
- That a meeting is to be called with Capel Farm Resource Centre committee and Councillors D. Grehan and D. Owen Jones to look at alternative uses for the centre now that Communities First have disbanded.

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21. SAFE FOUTE FOR COMMUNITIES SCHEME

It was **RESOLVED**: To apply to RCTCBC to ask if they would consider the placing of a 'Pedestrian Crossing' on Llantrisant Road from Capel Farm estate and also on Waunrhydd Road by the Hairdressers.

22. FINANCIAL ASSISTANCE

22.1 ELY VALLEY BOWLS CLUB

It was **RESOLVED**: That a cheque to the sum of £200 will be awarded to this organisation from the grant monies received from the Wind farm Trust.

22.2 WINDFARM TRUST GRANT

It was **RESOLVED**: That the grant monies with the exception of the £200 awarded in minute no. 22.1 above will be kept in the pot at this time.

23. GENERAL DATA PROTECTION (regulation which comes into force on 25th May 2018)

The Clerk advised that she had not been able to prepare the documents owing to the financial year end. It was **RESOLVED**: That the P & R Committee will meet prior to the May monthly meeting to draft the policies etc which will be submitted to Full Council for approval.

24. TO CONSIDER COMMUNITY COUNCIL BY-LAW ON DOG FOULING (Deferred from March 2017 meeting)

In view of the increase in the Enforcement Officers in RCTCBC it was **RESOLVED**: That the Community Council would not proceed to obtain a By-law on Dog Fouling.

25. COUNCILLOR RESIGNATION – TYLCHA WARD

It was **RESOLVED**: To accept the resignation letter from Councillor D. Roberts and the Clerk was asked to send Flowers and a card (from the Chairman's allowance) to thank Mrs. Roberts for her work on the council over the many years she was a Councillor.

26. TONYREFAIL ENVIRONMENT ASSOCIATION.

See minute No. 4 above.

27. WOODEN POPPIES

A discussion took place on the wooden poppies which are suitable for 'railings' only and it was **RESOLVED**: That 40 would be purchased at a cost of £6 each.

Standing Order were suspended at the time had approached 9.00 pm

28. CCTV SIGNAGE FOR TONYREFAIL SQUARE

A discussion took place and despite the CCTV cameras not being the property of the community council, as a gesture of goodwill it was **RESOLVED**: That 4 signs would be purchased by the council for Tonyrefail Square.

29. URGENT ITEMS

There were no urgent items that needed discussing.

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30. DATE AND VENUE OF NEXT MEETING

It was **RESOLVED:** That the Annual Meeting would take place on Thursday 10th May 2018 at 6.00 pm followed by the Monthly meeting on the same date at 6.30 pm.

The meeting closed at 9.10 pm.

Signed:

Date.....